



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata – 700 160

Memo no. WBSCTVESD/TED/2021-2022/172

Dated : 07.09.2021

Notice Inviting Tender (NIT)

Subject : “Seeking sealed tender for Annual Maintenance Services of Computer and peripheral at WBSCT&VE&SD”

The Competent authority of the Council invites sealed tenders for Annual Maintenance Services of Computer and peripheral at Karigari Bhavan . Bonafide & reputed bidders having experience in similar field for providing AMC of Computer and peripheral are hereby requested to submit quotation as per the specification given in Scope of Work. Bid in any form should be submitted before 3PM of 15th September, 2021.

Scope of Work:

The Council proposes for Comprehensive AMC for i) Desktop Computer = 63 No. ii) Laptop=21 No. iii) Printer=25 No iv) Scanner=23 No v) Copier=8 No. vi) UPS=45 No.

Submission of Bid:

The intending bidders shall have to deposit their rates in the tender box placed in the office. The bid document should indicate that they are the authorized service agents of the company product for which they are bidding . The company should be registered company and working in other Govt./ semi Govt /autonomous bodies for last 3 years. They should have a registered office in Kolkata.

Sealed envelopes clearly mentioning in super-scripting “Quotation for AMC of Computer and peripheral ” should be dropped in the Tender box located at 4th Floor WBSCT&VE&SD office. The bid should be addressed to the CAO, WBSCT&VE&SD at above mentioned address on or before 15th September, 2021 at 3.00 p.m. This office shall not be responsible for any delay in postal transit. No bid shall be accepted after the due date and time.

Detailed NIT will be available at www.webscte.co.in. Corrigendum and addendum, if any, will only be available in that website.

Tender will be opened on the same day at 4th floor of Karigari Bhavan at 4: 30 PM. Any participating bidder or his/her authorized representative (authorized in writing by the tenderer) may remain present when such tender paper is opened. For any queries, intended agency may contact the office through mail wbsctvesd.ted@yahoo.com.

Terms and Condition :


- 1) The Bid Document should contain
 - i) Self attested copy of Valid Trade License
 - ii) Self attested copy of PAN Card of Company
 - iii) Self attested copy of Professional Tax Clearance Certificate
 - iv) Self attested copy of GST Registration Certificate
 - v) Certificate of Credential of Similar Kind of Work from the previous /existing Institutions in support of eligibility Clause.

- vi) Document establishing the firm as authorized service agent of one / more companies for which they are bidding.
- vii) Documental evidence of office /Service personnel (with credential) at Kolkata office.
- viii) Last three years Income Tax returns of the Company.
- 2) The rate quoted will have to be inclusive of all charges whatsoever.
- 3) The bidder will have to quote their rate in both in numbers and in word.
- 4) The Council reserves the right to cancel any or all the quotation if so required without assigning any reason thereof.


Chief Administrative Officer,
WBSCT&VE&SD

Copy forwarded for information and necessary action to :-

- 1) Chairperson, WBSCT&VE&SD
- 2) -5), Members of Purchase Committee, with a request to remain present at the time of opening quotation as stated above.
- 6) Office Notice Board.


Chief Administrative Officer,
WBSCT&VE&SD